

**RPL TOOLKIT – INSTRUMENT 02 – ASSESSMENT MATRIX (MODULES)***To be completed by the accredited SDP*

RPL Candidate Details		SDP Details	
Candidate Name		SDP Entity Name	
Candidate ID No.		SDP Representative Name	
RPL Occupational Qualification Title	Occupational Certificate: Project Manager	SDP QCTO Accreditation No.	
SAQA ID	101869	Assessor Name	
Credits and NQF Level	240, L5	Assessor Registration No.	

*The assessment matrix gives an outline of the various means of verification for every module across all three components of learning*

Performance Criteria All criteria must be aligned with the curriculum of the SAQA Registered Occupational Qualification	SAQA Credits	Means of Verification tick ✓ if applicable, cross x if not					Met/Not Met	Gap Credits
		POE	Testimonial	Questioning/ Interview	Assessment Task	Workplace Observation		
Knowledge Modules (insert/delete rows as per qualification):								
121905000-KM-01, Introductory Studies for Project Managers, Level 5, 4 Credits.								
121905000-KM-02, Project Integration Management, Level 5, 4 Credits.								
121905000-KM-03, Project Scope Management, Level 5, 8 Credits.								
121905000-KM-04, Project Time Management, Level 5, 8 Credits.								
121905000-KM-05, Project Cost Management, Level 5, 8 Credits.								
121905000-KM-06, Project Quality Management, Level 5, 8 Credits.								

121905000-KM-07, Project Human Resource Management, Level 5, 8 Credits.								
121905000-KM-08, Project Communications Management, Level 05, 8 Credits.								
121905000-KM-09, Project Risk Management, Level 05, 8 Credits.								
121905000-KM-10, Project Procurement Management, Level 05, 8 Credits.								
121905000-KM-11, Project Stakeholder Management, Level 05, 8 Credits.								
Total number of credits for Knowledge Modules: 80								
<b>Practical Skill Modules (insert/delete rows as per qualification):</b>								
121905000-PM-01, Initiate a project, Level 5, 4 Credits.								
121905000-PM-02, Plan and develop a project management approach and scope statement, Level 05, 8 Credits.								
121905000-PM-03, Plan and develop a project time line and schedule, Level 05, 8 Credits.								
121905000-PM-04, Plan for and project the cost of a project, Level 05, 8 Credits.								
121905000-PM-05, Plan project management systems, Level 05, 8 Credits.								
121905000-PM-06, Monitor and control the scope of a project, Level 05, 8 Credits.								
121905000-PM-07, Control the project delivery schedules and costs, Level 05, 8 Credits.								
121905000-PM-08, Control the project quality, Level 05, 8 Credits.								
121905000-PM-09, Manage and control the human resources of a project, Level 05, 8 Credits.								
121905000-PM-10, Conduct and control project communication and stakeholder interaction, Level 05, 8 Credits.								
121905000-PM-11, Manage and control project risks, Level 05, 8 Credits.								
121905000-PM-12, Manage and control project procurement activities, Level 05, 8 Credits.								

121905000-PM-13, Manage and control project close-out activities, Level 05, 8 Credits.								
Total number of credits for Practical Skill Modules: 100.								
<b>Work Experience Modules (insert/delete rows as per qualification):</b>								
121905000-WM-01, Attend to project initiation management processes, Level 05, 10 Credits.								
121905000-WM-02, Attend to project planning processes, Level 5, 20 Credits.								
121905000-WM-03, Attend to project execution and control processes, Level 05, 20 Credits.								
121905000-WM-04, Attend to project close out processes, Level 5, 10 Credits.								
Total number of credits for Work Experience Modules: 60.								
<b>TOTALS</b>								

**Assessor Declaration**

I, the undersigned RPL Assessor and registered Subject Matter Expert, confirm that the assessment matrix has been completed accurately and reflects my professional judgement of the candidate's competence against the requirements of the registered Occupational Qualification. All decisions recorded are based on valid, authentic, current and sufficient evidence, supported by appropriate means of verification and documentary proof. I declare that the assessment was conducted fairly, transparently and in accordance with Services SETA and QCTO assessment requirements.

**Assessor/SME Name:** \_\_\_\_\_

**Services SETA Constituent Registration No.:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_